

## COLLEGE APPLICATION DEADLINES

Students should apply online. You can check the college's website during the summer prior to your graduating year to get a sense of what information will be required. Generally speaking, it is to a student's advantage to apply early (Sept.) when applying to a state-supported college or any college with rolling admissions.

Most college applications require personal information, your high school transcript, essays, and recommendations. Colleges may request the names of teachers, clergymen, or other adults as references. They may also require a letter of reference from these people (always ask permission to use a person's name as a reference). Also, be aware that some colleges require a medical examination.

A mid-year and final grade report is sent from the guidance office without the student's request. Under normal circumstances, processing the first application takes a minimum of four weeks. If 1<sup>st</sup> quarter report cards are required, use the form found on the guidance webpage under Forms and Documents.

Transcript requests must be made through your Naviance account **AND using the paper/hard copy Transcript Request Form**. Submit the paper Transcript Request Form to the Guidance secretary.

***We cannot guarantee that your materials will reach the respective colleges on time if you do not meet the following SHHS deadlines:***

**October 15 deadline** – applications must be submitted to the Counseling Department secretary as soon as possible or by Friday, September 16.

**November 1 deadline** – due by Friday, September 30

**November 15 deadline** – due by Friday, October 14

**December 1 deadline** – due by Tuesday, November 1

**December 21 through January 3 deadline** – due by Thursday, December 1

**January 15 deadline** – due by Tuesday, December 13 (because of Winter Recess)

**February 1 deadline** – due by Tuesday, January 3

**February 15 deadline** – due by Friday, January 13